

Kokomo-Howard County Public Library (KHCPL)  
Board of Trustees Meeting  
KHCPL Main  
October 20, 2025

Members

Mary Baker  
Stephanie Carrell  
Joe Dunbar, President  
Alan Girton  
Stephanie Oden\*\*  
Karen Sosbe  
Cathy Stover

Others

Alex Toren, Mayor's Youth

Staff

Faith Brautigam, Director  
Doug Workinger, Assistant Director  
Rita Bates, Head of Finance  
Maddy Butts\*  
Trina Evans\*  
Ginger Hanny, Administrative Assistant  
Christie Tate\*

The meeting was called to order by the president at 4:30 p.m. with six members present. (Board members, Ms. Bates, Ms. Brautigam, Ms. Hanny, and Mr. Workinger attended in person. All others\* attended via Zoom.)

There were no public comments in person or via Zoom meeting software chat.

The consent agenda was reviewed as follows (see reports and agenda): Minutes of September meeting; September statistical report; September 9 – October 13 appropriations report; September financial report; September 9 – October 13 allowance of claims; and personnel changes. The consent agenda was approved, following a motion by Ms. Baker and a second by Ms. Stover, by the following vote (aye – Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Sosbe, Ms. Stover). \*\*Ms. Oden arrived at 4:32 p.m.

The board adopted the 2026 budget (see resolution), following a motion by Mr. Girton and a second by Ms. Sosbe, by the following vote (aye – Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board reviewed and approved the Donations Policy (see policy), following a motion by Ms. Baker and a second by Ms. Sosbe, by the following vote (aye – Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board approved the elimination of the Donation of Real or Personal Property Policy, following a motion by Mr. Girton and a second by Ms. Sosbe, by the following vote (aye – Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover). This policy has been combined with the Donations Policy approved in the previous item.

The board reviewed and approved the Video Surveillance Policy (see policy), following a motion by Ms. Baker and a second by Ms. Oden, by the following vote (aye – Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board reviewed and approved the Discard List (see document), following a motion by Ms. Baker and a second by Ms. Sosbe, by the following vote (aye – Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

Due to the library's closure in observance of Martin Luther King Jr. Day, the January 2026 board meeting has been scheduled for Friday, January 23 at 4:30 p.m. The meeting will be held at KHCPL Main.

Ms. Brautigam reminded the board of upcoming holiday closures. The library will be closed on Thursday and Friday, November 27 and November 28 in observance of Thanksgiving. The library will be closed on Wednesday and Thursday,

December 24 and December 25 in observance of Christmas. On Wednesday, December 31 the library will close early at 5:30 p.m. and will remain closed for New Year's Day on January 1.

Under Thumbnail Sketch • Mr. Workinger provided an overview of takeaways from the Public Libraries Safety Summit he attended in September. A key takeaway is that the frequency of aggressive incidents has increased in society at large. It is not an issue exclusive to public libraries. Mr. Workinger also shared some next steps, some of which are already in progress and some which he hopes to start soon. These included developing an internal Safety Team, improving community civic literacy, assessing data for patterns in patron incidents, and improving written crisis procedures.

There was no Other New Business.

Under Director's Comments • Ms. Brautigam informed the board about some upcoming dates she will be out of the office. She also informed the board that steps are in process for filling the two board vacancies in January.

The meeting was adjourned to executive session [IC 5-14-1.5-6.1(b)(9)] for discussion of a job performance evaluation at 4:59 p.m.

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Cathy Stover, Secretary

[Minutes prepared by Ginger Hanny.]

The next library board meeting will be on **Monday, November 17** at 4:30 p.m. at KHCPL Main.