

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Main
November 20, 2023

Members

Stephanie Oden, President
Mary Baker
Stephanie Carrell
Alan Girton
Karen Sosbe
Cathy Stover

Others

T. J. Rethlake, Attorney
Angelo Anders, Mayor's Youth
Ariel Galles, Mayor's Youth
Liliana Taskey, Mayor's Youth
Alexandria Toren, Mayor's Youth

Staff

Faith Brautigam, Director
Doug Workerger, Assistant Director
Rita Bates, Head of Finance
Heather Dale, Admin Assistant
Tammy Keith*
Caele Pemberton
Christie Tate*

The meeting was called to order by the president at 4:35 p.m. with six members present. (Board members, Mayor's Youth representatives, Mr. Rethlake, Ms. Brautigam, Mr. Workerger, Ms. Bates, Ms. Pemberton, and Ms. Dale attended in person. All others* attended virtually via Zoom.)

There were no public comments in person or via Zoom meeting software chat.

New mayor's youth advisory representative Angelo Anders was introduced to the library board.

The consent agenda was reviewed as follows (see reports and agenda): Minutes of October meeting; October statistical report; October 10 – November 13 appropriations report; October financial report; October 10 – November 13 allowance of claims; and personnel changes. The consent agenda was approved, following a motion by Ms. Carrell and a second by Ms. Stover, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Sosbe and Ms. Stover.)

Resolutions to transfer between library appropriations (see resolutions) were reviewed as follows: \$3,500 from "Fuel" to "Miscellaneous Supplies", \$400 from "Communications" to "Legal Services" \$100 from "Communications" to "Book Binding", and \$11,000 from "Database" to "Ebooks". The transfers were approved, following a motion by Ms. Baker and second by Mr. Girton, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Sosbe and Ms. Stover.)

Section 3.8 of the Personnel Manual (see section) was approved following a motion by Mr. Girton and a second by Ms. Baker, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Sosbe and Ms. Stover.)

The annual Friends of the Library report was presented (see report) by current Friends President Caele Pemberton.

The Strategic Plan Progress Update (see update) was approved following a motion by Ms. Baker and a second by Ms. Stover, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Girton, Ms. Sosbe and Ms. Stover.)

There was no other new business.

Under Director's Comments, Ms. Brautigam reported that repeat donors from last year recently made a \$5,000.00 charitable distribution from their IRA that was intended for the KHCPL fund at the Community Foundation. The check was made payable to the Friends of the Library by mistake. The Friends will write a check for that amount to the Community Foundation and Ms. Brautigam will ensure it is credited to our fund there.

The meeting was adjourned at 4:48 p.m.

Cathy Stover, Secretary

[Minutes prepared by Heather Dale.]

The next regular meeting will be on **Monday, December 18** at 4:30 p.m. at KHCPL Main.