

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Main – Multipurpose Room
June 18, 2018

Members

Alan Girton, President
Mary Baker
Stephanie Carrell
Joe Dunbar
Quiana Preston
Karen Sosbe
Cathy Stover

Others

T. J. Rethlake, Attorney
Ian Jones
Logan Jones

Staff

Faith Brautigam, Director
Doug Workinger, Assistant Director
Lori Danford, Head of Finance & HR
Heather Dale, Administrative Assistant
Aaron Smith
Carly Wimmer

Commented [HD1]:

The board meeting was called to order by the president at 4:30 p.m. with all members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of May board meeting; May statistical report; May 15 through June 11 appropriations report; May funds balance report; May 15 through June 11 allowance of claims; and personnel changes (see agenda). The consent agenda was approved on a motion by Mr. Dunbar and a second by Ms. Sosbe.

Ms. Brautigam explained that the government's requirements for discarding old or damaged items is that the board must approve a surplus items list so the listed items can be discarded. She stated that we will offer the items to the Friends of the Library first and then items they do not want can be discarded or sold with a donation to the Friends. The board agreed that all items listed were surplus and now property of the Friends, who may do whatever they wish with the items. The items were declared surplus (see list) following a motion by Ms. Baker and a second by Ms. Preston.

The board reviewed this year's calendar for the preparation and approval of the 2019 budget (see calendar.)

A plan for facilities for the next five years (see plan) was reviewed. Mr. Smith explained that a timeline was drawn up for 2019 through 2023 to give the board an idea of when equipment, building projects, and vehicle repairs and replacements would best be addressed during those years. Ms. Brautigam added that some wallpaper and drywall work is needed at KHCPL Russiaville, which will require a period of time that the branch is closed. She stated that the project will probably be scheduled for December 2018, which is usually a slower month for library use.

Under Thumbnail Sketch, Teen Librarian Carly Wimmer shared information on recent teen programming she has organized at KHCPL and some plans she has for the future.

There was no other new business.

There were no director's comments.

The board meeting was adjourned at 5:00 p.m.

Karen Sosbe, Secretary

[Minutes prepared by Heather Dale]