

Kokomo-Howard County Public Library (KHCPL)  
Board of Trustees Meeting  
KHCPL Main  
July 17, 2023

Members

Stephanie Oden, President  
Mary Baker  
Stephanie Carrell  
Joe Dunbar  
Alan Girton  
Karen Sosbe  
Cathy Stover

Others

T. J. Rethlake, Attorney

Staff

Faith Brautigam, Director  
Doug Workinger, Assistant Director  
Rita Bates, Head of Finance  
Heather Dale, Admin Assistant  
Trina Evans\*  
Christie Tate\*  
Aaron Smith

The board meeting was called to order by the president at 4:30 p.m. with all members present. (Board members, Ms. Brautigam, Mr. Workinger, Ms. Bates, Mr. Smith, and Ms. Dale attended in person. All others\* attended virtually via Zoom.)

There were no public comments in person or via Zoom meeting software chat.

The consent agenda was reviewed as follows (see reports and agenda): Minutes of June meeting; June statistical report; June 21 – July 10 appropriations report; June financial report; June 21 – July 10 allowance of claims; and personnel changes. The consent agenda was approved, following a motion by Mr. Dunbar and second by Ms. Carrell, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, Ms. Sosbe and Ms. Stover.) Mr. Girton stated that he is very pleased to see increases in the statistics.

The Resolution for Erate Consortium Year 27 (see resolution) was approved following a motion by Mr. Dunbar and second by Ms. Baker, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, Ms. Sosbe and Ms. Stover.)

Mr. Smith reviewed the items on the Facilities Update (see report.) He explained that a planned project is to add door swipes to the interior doors at KHCPL Main (replacing key entry). He gave an update on maintenance to the Main elevator, explaining that planned repairs have been done and service is now as needed. Mr. Smith stated that the outdoor stage at South is almost complete with mostly electrical work to go and reported that interior painting at South has been completed. He listed some projects for 2024 if funds allow including painting the bookmobile garage floor, repairing some concrete at South, painting the interior at KHCPL Main, and replacing network switches to get higher capacity.

Board members completed their copies of a self-evaluation (see document.)

Under Other New Business, · Mr. Dunbar expressed his thanks to Caele Pemberton for preparing welcome bags for 43 new Kokomo Schools teachers. · Ms. Stover stated that she is often surprised by how much KHCPL does.

Under director's comments, · Ms. Brautigam stated that there were 70 people at the Holocaust exhibit opening and there has been wonderful response from the media. She was very pleased with the event. · Ms. Brautigam noted that the board budget committee is meeting today following the board meeting. · Ms. Brautigam reminded the board that the August board meeting will be held at KHCPL Russiaville.

The meeting was adjourned at 5:13 p.m.

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Cathy Stover, Secretary

[Minutes prepared by Heather Dale.]

The next regular meeting will be on **Monday, August 21** at 4:30 p.m. at **KHCPL Russiaville**.