

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Russiaville
July 15, 2019

Members

Cathy Stover, President
Stephanie Carrell
Joe Dunbar
Alan Girton
Quiana Preston

Others

T. J. Rethlake, Attorney

Staff

Faith Brautigam, Director
Doug Workinger, Assistant Director
Lori Danford, Head of Finance & HR
Heather Dale, Administrative Assistant
Lisa Fipps, Director of Marketing & Community Engagement
Amy Russell, Head of Genealogy & Local History
Julie Carter
James Crowder
Trina Evans

Executive session [IC 5-14-1.5-6.1(9) for discussion of personnel matter].

The board meeting was called to order by the president following executive session at 5:00 p.m. with five members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of June board meeting; June statistical report; June 11 through July 8 appropriations report; June funds balance report; June 11 through July 8 allowance of claims; and personnel changes (see agenda). The consent agenda was approved following a motion by Mr. Dunbar and a second by Ms. Preston.

The board reviewed the director's goals for 2019-2020 (see goals.) Ms. Brautigam explained her planned goals for the coming year. In answer to a question from Mr. Dunbar, Ms. Brautigam explained that the biggest challenge that she is trying to address is how to plan and facilitate moving the library toward replacing the drop in traditional usage with new services that are equally valuable to the community.

Under Facilities Planning, Ms. Brautigam shared some plans for facilities including:

- 1) an outside play space at KHCPL Main (see report); and
- 2) plans with funding in the 2020 budget to adjust the service areas at KHCPL Main on the main floor to be more efficient, which would include some construction. Mr. Dunbar asked if there was a possibility of doing a larger play space. Ms. Brautigam stated that she had signed an agreement with the landscaping firm for the play space, but would be willing to research extending the plans if the board would prefer that.

Patron suggestions for the period January through June 2019 (see report) were reviewed.

Under Thumbnail Sketch, Ms. Russell shared information about Genealogy Short Classes. She explained that participation in classes given over longer periods had been declining, so department personnel have started giving one-hour classes on different topics. Ms. Russell said they are getting a good response to this format and will be adjusting the classes from once every two weeks to weekly in the Fall.

Under other new business, Ms. Stover stated the board budget committee met and discussed the 2020 budget including staff raises. Ms. Brautigam noted that it will be difficult to underspend income next year due to less flexibility in certain areas than in the past. She explained that, due to a loophole in the legislation that was passed earlier this year, we are presently uncertain when our fiscal review body will be authorized to enact

binding review on KHCPL's budget. The law will not affect the 2020 budget, but she expects it could come into play for the 2021 budget.

Under director's comments, Ms. Brautigam reminded the board that there is a trustee workshop the same day, Friday, August 16, as KHCPL is assigned to meet with the DLGF representative about the 2020 budget. She encouraged any board member who would like to participate in either of those events to contact her.

The board meeting was adjourned at 5:54 p.m.

Quiana Preston, Secretary
[Minutes prepared by Heather Dale]