

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Russiaville
July 16, 2018

Members

Alan Girton, President
Joe Dunbar
Quiana Preston
Karen Sosbe
Cathy Stover

Others

T. J. Rethlake, Attorney
Peggy Hollingsworth

Staff

Faith Brautigam, Director
Lori Danford, Head of Finance & HR
Lisa Fipps, Director of Marketing & Community Engagement
Heather Dale, Administrative Assistant
Lori Seamon
Debbie Young

Executive session [IC 5-14-1.5-6.1(9) for discussion of personnel matter].

The board meeting was called to order by the president following executive session at 5:00 p.m. with five members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of June board meeting; June statistical report; June 12 through July 9 appropriations report; June funds balance report; June 12 through July 9 allowance of claims; and personnel changes (see agenda). The consent agenda was approved following a motion by Mr. Dunbar and a second by Ms. Stover.

The board reviewed the director's goals for 2018-2019 (see goals.) Mr. Girton stated that another goal might be developed out of the director's appraisal process.

Patron suggestions for the period January through June 2018 (see report) were reviewed. Ms. Brautigam reported how the library acted or responded to several of the suggestions.

Under Thumbnail Sketch, Ms. Fipps shared information about this summer's My Library Rocks contest. She noted that testimonials were solicited with prizes as the reward and shared several of the testimonials. Ms. Fipps stated that a marketing campaign using the testimonials will be developed soon.

There was no other new business.

Under director's comments, Ms. Brautigam shared that she will be away for a few days starting Saturday and requested board members contact Doug Workinger if they have any concerns. Ms. Brautigam noted that the department heads will be discussing the lowering statistics soon and will come up with ideas to help the statistics improve. Ms. Brautigam distributed copies of the *Kokomo Tribune* article about Quiana Preston's educational success. Ms. Preston was congratulated.

The board meeting was adjourned at 5:12 p.m.

Karen Sosbe, Secretary

[Minutes prepared by Heather Dale]