

Kokomo-Howard County Public Library (KHCPL)  
Board of Trustees Meeting  
KHCPL Main  
July 17, 2017

Members

Mary Baker, President  
Joe Dunbar  
Alan Girton  
Karen Sosbe  
Cathy Stover

Others

T. J. Rethlake, Attorney

Staff

Faith Brautigam, Director  
Doug Workinger, Assistant Director  
Lori Danford, Head of Finance & HR  
Heather Dale, Administrative Assistant  
Julie Carter  
Shakti Scircle  
Lesley Wysong

The board meeting was called to order by the president at 4:30 p.m. with five members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of June board meeting; June statistical report; June 13 through July 11 appropriations report; June funds balance report; June 13 through July 11 allowance of claims; and personnel changes (see agenda). The consent agenda was approved on a motion by Mr. Dunbar and a second by Ms. Stover.

Director's Goals for 2017-18 were reviewed by the board (see goals).

A revised Circulation Policy (see report) was reviewed by the library board. The policy was approved as presented on a motion by Ms. Sosbe and a second by Mr. Girton.

Ms. Danford presented information about the possible salary increase for staff for the 2018 budget proposal (see report.) She reported that a 3.25% increase was recommended by the budget committee. Since the increase will be part of the budget and will be voted on at that time, Mr. Dunbar suggested that Ms. Danford include the 3.25% increase in the budget and that the board not vote for the exact amount of salary increase before that. With no negative comments, that plan was agreed to.

Ms. Brautigam explained that library employees are included along with Howard County employees on their medical insurance plan. It was discovered that the insurance contract didn't match our policies, so it is necessary to adjust some language in the personnel manual so they will match (see report.) The board agreed to the new language on a motion by Ms. Sosbe and a second by Mr. Dunbar.

Patrons' suggestions made between January and June of this year (see report) were reviewed.

Collection Management Clerk Lesley Wysong presented a Thumbnail Sketch about KHCPL's new Visiting Artist Exhibits. She explained that the existing gallery space in KHCPL's lower level will be used by local artists for exhibits when KHCPL does not have another exhibit scheduled. Ms. Wysong said, in addition to KHCPL's regular marketing, the Art Center and Art Association have agreed to promote the library's exhibits.

There was no other new business nor director's comments.

The board meeting was adjourned to executive session [IC 5-14-1.5-6.1(9) for discussion of personnel matter] at 4:58 p.m.

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Karen Sosbe, Secretary

[Minutes prepared by Heather Dale.]