

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Main
January 23, 2026

Members

Mary Baker, 2025 Vice President
Alexandra Daniels Durham
Alan Girton
Stephanie Oden
Karen Sosbe*
Cathy Stover
Nick Weicht

Others

T.J. Rethlake

Staff

Faith Brautigam, Executive Director
Doug Workinger, Chief Operating Officer
Rita Bates, Chief Financial Officer
Trina Evans*
Aaron Smith*
Christie Tate

The meeting was called to order by Ms. Baker at 4:30 p.m. with seven members present. (Six board members, attorney, Ms. Bates, Ms. Brautigam, Ms. Tate, and Mr. Workinger attended in person. All others* attended via Zoom.)

There were no public comments in person or via Zoom meeting software chat.

The consent agenda was reviewed as follows (see reports and agenda): Minutes of December meeting; December statistical report; December 9 – December 31, 2025 appropriations report and January 1 – January 16, 2026 appropriations report; December financial report; December 9 – December 31, 2025 allowance of claims and January 1 – January 16, 2026 allowance of claims; and personnel changes. The consent agenda was approved, following a motion by Mr. Girton and a second by Ms. Stover, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).

Nominations were presented by Ms. Sosbe for the following slate of officers for 2026: Mary Baker as President; Cathy Stover as Vice President; Alan Griton as Secretary; and Rita Bates as Treasurer. There were no further nominations and nominations were closed. The proposed slate of officers was accepted, following a motion by Mr. Girton and a second by Ms. Durham, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht). Ms. Sosbe nominated Cathy Stover to serve as the Park Board appointee for 2026. There were no further nominations and nominations were closed. Ms. Stover was accepted as the Park Board appointee, following a motion by Mr. Girton and a second by Ms. Sosbe, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).

The board welcomed Ms. Durham and Mr. Weicht as new trustees. Mr. Weicht, an English teacher at Taylor High School, is the joint appointee of the Presidents of Northwestern, Taylor, and Western School Boards. Ms. Durham, a local financial advisor and Kokomo School Board member, is the appointee of the Kokomo School Board.

The Exhibit Policy was reviewed and approved (see policy), following a motion by Mr. Girton and a second by Ms. Durham, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).

Staff requested board approval to update policies with the job title revisions that were effective January 1, 2026. The board received a comprehensive list of the updated job titles (see document) and a list of existing policies requiring the corresponding title changes (see document). Some sample policies were also provided for reference. The updates related to this item are limited solely to the revision of job titles. The board approved, following a motion by Mr. Girton and a second by Ms. Stover, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).

The board affirmed the completion of Internal Controls training for new staff hired within the year (see document), following a motion by Ms. Oden and a second by Mr. Girton, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht). The Internal Controls training will be sent to the new trustees for completion.

Each board member reviewed and signed the Board Member Ethics Statement (see document) in accordance with the Code of Ethics of the KHCPL Board of Trustees By-Laws. Ms. Sosbe, who attended the meeting virtually, will sign hers at the next meeting.

The board approved the Surplus List (see document), following a motion by Mr. Girton and a second by Ms. Stover, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).

There was no Other New Business.

Under Director's Comments • Ms. Brautigam gave an overview of the monthly Graphical and Media Reports and the valuable information they capture. Ms. Brautigam also informed the board that Indiana Library Federation has issued a call to action regarding Senate Bill 8, mobilizing constituents to contact their state legislators. Lastly, regarding the predicted inclement weather, Ms. Brautigam informed the board that she will be monitoring conditions closely and will let the board know if the library closes due to weather.

The regular meeting was adjourned to the board of finance meeting at 5:00 p.m.

- A. Election of Officers: A motion was made by Ms. Oden for the 2026 library board officers to serve in the same capacity on the board of finance. Mr. Weicht seconded the motion, and it carried by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).
- B. The 2025 Financial Report (see report) was reviewed.
- C. The 2025 Operating Fund Analysis (see report) was reviewed.
- D. The Interest Income Report (see report) was reviewed.
- E. The Report of Investments (see report) was reviewed.
- F. Cancellation of Old Outstanding Checks (see report) was approved, following a motion by Mr. Girton and a second by Ms. Stover, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).
- G. A Resolution to Encumber Operating Funds (see resolution) was approved, following a motion by Mr. Girton and a second by Ms. Stover, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).
- H. Approval to Advertise for Tax Anticipation Warrants was approved, following a motion by Ms. Durham and a second by Ms. Oden, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).
- I. Approval to Request Advance Draws from the County was approved, following a motion by Ms. Oden and a second by Ms. Stover, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).
- J. Approval to Place Legal Advertisements in the *Kokomo Tribune* was approved, following a motion by Ms. Oden and a second by Ms. Durham, by the following vote (aye – Ms. Durham, Mr. Girton, Ms. Oden, Ms. Sosbe, Ms. Stover, and Mr. Weicht).

The meeting was adjourned at 5:25 p.m.

Alan Girton, Secretary

[Minutes prepared by Ginger Hanny.]

The next library board meeting will be on **Monday, February 16** at 4:30 p.m. at KHCPL Main.