

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Main
February 15, 2016

Members

Joe Dunbar, President
Mary Baker
Alan Girton
Clee Oliver
Karen Sosbe
Cathy Stover

Others

Brian Oaks, Attorney

Staff

Faith Brautigam, Director
Doug Workinger, Assistant Director
Lori Danford, Head of Finance & HR
Heather Dale, Administrative Assistant
Sharese Behny
Hal Jones
Jane Russell
Aaron Smith

The board meeting was called to order by the president at 4:31 p.m. with six members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of January meeting; January statistical report and July to December 2015 statistical report; January 31 funds report; January 8 – February 8 appropriations report; and January 8 – February 8 allowance of claims. The consent agenda was approved on a motion by Ms. Baker and a second by Mr. Oliver.

The board reviewed the updated Electronic Device and Internet Acceptable Use Policy (see report.) The policy was approved following a motion by Ms. Baker and a second by Ms. Sosbe.

The board reviewed the Reserve Funds Policy. Following a motion by Ms. Baker and a second by Ms. Sosbe, the policy was approved.

Under Thumbnail Sketch, Head of Circulation & Facilities Aaron Smith summarized the State Park Pass program. He explained that the state gave a free park permit for circulation at each library system for 2016 as part of the bicentennial celebration of the state and the centennial celebration for the park system. KHCPL purchased two additional passes so one would be available at each location. Mr. Smith reported that the state advertised the program through major newspapers and television stations, and KHCPL marketed the program through local sources and social media.

Under Other New Business, Ms. Brautigam explained that one component of the long range plan is a bike share program where individuals can use a credit card or a library card pass to check out a bicycle for a short period of time. The name of the program will be Book a Bike. It is proposed that we will use a company that retains ownership of the bikes. She shared that we hope to have the program ready by mid-April of this year. According to the library's Sponsorship Policy, the board is given the authority to decide on the method to be used for sponsorships from local agencies. She stated that she would like to keep the library's expense for the program to be about one-fourth of the annual cost. A motion was made by Ms. Baker to allow Ms. Brautigam and library staff to go forward with acquiring sponsorships for the Book a Bike program. Ms. Stover seconded the motion and it carried.

Under director's comments, Ms. Brautigam noted that the contract with Kokomo Schools for KHCPL to provide library services at Central Middle School expires this summer, so it will be submitted for

review by the board in the spring. Ms. Brautigam relayed that a patron told a Circulation employee that the patron has been using the free coloring sheets KHCPL provides and is sharing them with others when she is having cancer treatments. Ms. Brautigam noted that even small services can make a big difference to our patrons.

The board meeting was adjourned. The next meeting will be March 21, 4:30 p.m., at KHCPL Main. Mr. Dunbar noted that there might be an executive session at 4:00 p.m. prior to the March meeting.

Karen Sosbe, Secretary

[Minutes prepared by Heather Dale.]