

Kokomo-Howard County Public Library (KHCPL)  
Board of Trustees Meeting  
KHCPL Main  
December 15, 2025

Members

Mary Baker  
Joe Dunbar  
Alan Girton  
Stephanie Oden  
Karen Sosbe  
Cathy Stover

Others

Alex\*  
Lori Cole  
Alex Toren, Mayor's Youth Advisory

Staff

Faith Brautigam, Executive Director  
Doug Workinger, Chief Operating Officer  
Rita Bates, Chief Financial Officer  
Trina Evans  
Kayla Skiles Foland  
Ginger Hanny, Administrative Assistant  
Tammy Keith\*  
Aaron Smith  
Christie Tate

The meeting was called to order by the president at 4:30 p.m. with six members present. (Board members, Ms. Bates, Ms. Brautigam, Ms. Cole, Ms. Evans, Ms. Foland, Ms. Hanny, Mr. Smith, Ms. Tate, Ms. Toren, and Mr. Workinger attended in person. All others\* attended via Zoom.)

There were no public comments in person or via Zoom meeting software chat.

The consent agenda was reviewed as follows (see reports and agenda): Minutes of November meeting; November statistical report; November 11 – December 8 appropriations; November financial report; November 11 – December 8 allowance of claims; and personnel changes. The consent agenda was approved, following a motion by Mr. Girton and a second by Ms. Stover, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board approved the Resolutions to Transfer Between Library Appropriations (see resolutions) for \$6,000.00 from Public Databases & Online Learning Platforms to Public eMaterials, \$46,000.00 from Physical Materials to Public eMaterials, \$2,000.00 from Communications to Professional Services, and \$2,000.00 from Communications to Rent of Equipment, following a motion by Mr. Girton and a second by Ms. Oden, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board approved the Criminal History Check Policy (see policy), following a motion by Ms. Sosbe and a second by Ms. Baker, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board approved the Technology Acceptable Use and Privacy Policy (see policy formerly titled Electronic Device, Internet Acceptable Use, and Privacy Policy), following a motion by Ms. Baker and a second by Ms. Sosbe, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board approved the Discard List (see document), following a motion by Mr. Girton and a second by Ms. Baker, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board approved to change the Director's title from Director to Executive Director, following a motion by Ms. Baker and a second by Ms. Sosbe, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover). Mr. Dunbar asked if this title change would require changes to be made in the executive director's contract. Ms. Brautigam will consult library counsel regarding this.

The board discussed the Executive Director's goals through August 2026 (see document). Ms. Brautigam's goals include attending five or more Howard County Council meetings, implementing the January through August sessions of the KHCPL Leadership Academy, and supporting the Director of Marketing on developing and executing a marketing campaign. Ms. Baker appreciated the effort being made to increase the library's visibility in the community and suggested that library board members attend County Council meetings on occasion as well.

Ms. Skiles Foland and KHCPL received state-wide recognition from Developmental Services Incorporated as their 2025 Employer of the Year. Ms. Foland was present to display the award received during the DSI Annual Banquet in November.

The board and KHCPL staff recognized Mr. Dunbar for completing the maximum number of terms allowed for board members to serve. His dedication and contributions were acknowledged as an important part of the library's impact on the community, and his personal impact on individuals was acknowledged through video testimonials from past and current library board members and personnel.

There was no Other New Business.

Under Director's Comments • Ms. Brautigam provided the board with a brief legislative update regarding Senate Bill 8. This bill would make all public library budgets subject to review by their fiscal body, which for KHCPL would be the Kokomo Common Council. As is written now, this bill does not have any limits on how much a fiscal body can reduce a library's budget. Indiana Library Federation lobbyists are closely following this bill. Ms. Brautigam also informed the board of possible township consolidations which impact library service boundaries. Should these consolidations go into effect, Monroe Township is the only township in KHCPL's service area that would be impacted. However, it would likely be absorbed by a township already in our service area. While it is something to be aware of, it is not expected that these consolidations would have much impact on KHCPL.

The meeting was adjourned at 4:57 p.m.

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Cathy Stover, Secretary

[Minutes prepared by Ginger Hanny.]

The next library board meeting will be on **Friday, January 23** at 4:30 p.m. at KHCPL Main.