

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Main
December 16, 2019

Members

Cathy Stover, President
Mary Baker
Joe Dunbar
Alan Girton
Philina Martinez
Quiana Preston
Karen Sosbe

Others

T. J. Rethlake, Attorney
Vinh Ly, Mayor's Youth Advisory
Treasure Obikwu, Mayor's Youth

Staff

Faith Brautigam, Director
Doug Workinger, Assistant Director
Lori Danford, Head of Finance & HR
Lisa Fipps, Marketing/Community Engagement Coordinator
Heather Dale, Administrative Assistant
Tracy Cassidy
Amanda Luczkowski
Amy Temple
Daniel Williams
Diane Young

The president called the board meeting to order at 4:32 p.m. with all members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of the November meeting; November statistical report; November 12 through December 9 appropriations report; November 30th financial report; November 12 through December 9 allowance of claims; transfer of \$20,000 from "Communications" to "Professional Services" and transfer of \$1,000 from "Communications" to "Water"; and personnel changes. The consent agenda was approved on a motion by Mr. Dunbar and a second by Ms. Baker.

The 2020 Salary Resolution (see resolution) was approved on a motion by Ms. Baker and a second by Mr. Girton.

The board reviewed the outgoing Strategic Plan (see report.)

Mr. Girton presented a motion to approve the updated job description for the director (see document) Ms. Sosbe seconded the motion and it carried.

Under Thumbnail Sketch, Ms. Fipps gave a summary of plans for the More Than a Memory project which is being funded with \$15,000 from the Community Foundation of Howard County. She explained that the project will provide information about dementia, and will include events and training for businesses and organizations by work sector, general audiences, and caregivers.

There was no other new business.

Under Director's Comments •Ms. Brautigam explained that she will be out of the office the week of Christmas until after New Year's. •Ms. Brautigam thanked Ms. Preston for her service on the board and wished her well for the future.

The board meeting was adjourned at 4:53 p.m.

Board Member

[Minutes prepared by Heather Dale.]

The next regular meeting will be Monday, January 13, 2020, 4:30 p.m., at KHCPL Main.