

Kokomo-Howard County Public Library (KHCPL)  
Board of Trustees Meeting  
KHCPL South  
August 19, 2019,

Members

Cathy Stover, President  
Mary Baker  
Stephanie Carrell  
Joe Dunbar  
Alan Girton  
Karen Sosbe

Others

T. J. Rethlake, Attorney  
Misha Jefferson, Backyard Gardeners

Staff

Faith Brautigam, Director  
Doug Workinger, Assistant Director  
Lori Danford, Head of Finance & HR  
Lisa Fipps, Director of Marketing  
Heather Dale, Administrative Assistant  
Susan Bednarz  
John Papacek  
Aaron Rood  
Melissa Wheelock-Diedrichs

The board meeting was called to order by the president at 4:34 p.m. with six members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of July meeting; July statistical report; January through June 2019 statistical report; July 9 through August 12 appropriations report; July 31<sup>st</sup> financial report; July 9 through August 12 allowance of claims; and personnel changes. The consent agenda was approved on a motion by Mr. Dunbar and a second by Ms. Baker.

As part of the Thumbnail Sketch, Branch Clerk Susan Bednarz provided information on why a play space at KHCPL Main would be of benefit to the children and families who visit the library. Ms. Jefferson of Backyard Gardeners presented a slide show with the layout of the play space and explained what it will include. She stated that the project will probably start in late September.

The board approved the Commitment to Join Indiana State Library Consortium for Public Library Internet Access for the funding year of July 2020 through June 2021 (see agreement). Mr. Workinger explained that a new contract is needed yearly. The contract was approved on a motion by Ms. Baker and a second by Ms. Sosbe.

Ms. Danford distributed copies of the 2020 budget to the library board (see budget). The board gave approval to advertise the budget on a motion by Mr. Girton and a second by Ms. Baker.

A strategic planning exercise was completed under the direction of Ms. Brautigam. (Separate notes were taken by Mr. Workinger)

Ms. Brautigam explained that the American Library Association's Public Programming Office quoted Trisha Shively, Head of Adult and Teen Services, in their 2018 annual report. They selected the activity she led at our local healing fields in conjunction with a Vietnam War project, and featured a photo from it, as one of only a few programs noted nationally. Ms. Brautigam presented Ms. Shively with a framed copy of the report segment that highlighted her project.

Under Other New Business, Ms. Baker explained that the library board is being asked to approve the submission of a Community Foundation grant to fund a Memory Project to create a better community for those with dementia and their families. Ms. Brautigam stated that the budget for the project is around \$20,000. As part of the Community Foundation, Mr. Dunbar suggested the grant request be smaller. A motion to approve the grant application was made by Mr. Girton and seconded by Ms. Baker.

The motion carried on the following vote: aye – Ms. Carrell, Mr. Girton, Ms. Baker, and Ms. Sosbe; abstain – Mr. Dunbar.

Under Director's Comments •Ms. Brautigam explained that the switchover from our previous Internet service to ENA was made last week, with a few glitches that are being resolved. •Ms. Brautigam thanked Ms. Carrell for her service on the library board. A card was given to her from the library board. The new library board appointee, Philina Martinez, will join the library board at the September meeting.

The board meeting was adjourned at 5:38 p.m.

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Quiana Preston, Secretary

[Minutes prepared by Heather Dale.]

The next regular meeting will be Monday, September 16, 4:30 p.m., at KHCPL Main.