

Kokomo-Howard County Public Library (KHCPL)  
Board of Trustees Meeting  
KHCPL Main  
April 15, 2019

Members

Cathy Stover, President  
Mary Baker  
Stephanie Carrell  
Joe Dunbar  
Alan Girton  
Quiana Preston  
Karen Sosbe

Others

T. J. Rethlake, Attorney

Staff

Faith Brautigam, Director  
Doug Workinger, Assistant Director  
Lori Danford, Head of Finance & HR  
Heather Dale, Administrative Assistant  
Rhonda Buttice-Abney  
Justin Fritch  
Aaron Smith

The board meeting was called to order by the president at 4:31 p.m. with all members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of March meeting; March statistical report; March 12 through April 8 appropriations report; March 31<sup>st</sup> financial report; March 12 through April 8 allowance of claims; and personnel changes. The consent agenda was approved on a motion by Mr. Dunbar and a second by Ms. Sosbe.

Ms. Danford explained that employee spending account funds from 2018 that were not used (\$5,058.46) need to be transferred into the operating fund. A resolution to transfer between library funds (see resolution) was approved on a motion by Ms. Baker and a second by Mr. Dunbar.

The board designated listed items as surplus (see report) and agreed for them being discarded on a motion by Ms. Sosbe and a second by Ms. Preston.

Ms. Brautigam reported that the Fine Free Checkouts Program began several months ago which eliminates overdue fines on juvenile and teen books. She shared a report showing how fines have been affected in the first three months of 2019 compared to the same months in 2018 (see report.) Ms. Brautigam said that the effect is approximately what was forecast and that we are still working on better methods to communicate that the program is available for overdue books that are from the juvenile and young adult collections.

Under Trustee Training, Ms. Brautigam explained that members of the public have occasionally asked library staff why libraries are relevant in this time of electronics. She distributed some factual information for the board to review so they are prepared to make a short answer (elevator speech) along with sample elevator speeches if they are asked about libraries' relevance.

Under Thumbnail Sketch, Justin Fritch shared information about the new Digital Den in Adult & Teen Services at the Main Library. He explained that the space provides computers, high-end software such as Photoshop, a green screen, a sewing machine, a 3D printer and other electronics that the public probably would not have access to otherwise. Ms. Brautigam noted that the space was prepared for the children's STEM experience Digital Divers, but has now been expanded to allow teens and adults to use the equipment when they are not being used for Digital Divers.

There was no Other New Business.

Under Director's Comments •Ms. Brautigam shared information about a webinar for trustees that is coming up. She asked board members to let her know if they plan to watch the webinar. •Ms. Brautigam announced that HB1343, Libraries, has been amended to give the elected fiscal body the option to have binding review over library budgets if it is 150% of its tax base or if the levy grew by a larger percentage than would be normal. HB1343 will next go to a conference committee. She stated that she will keep the board informed of developments. •Ms. Brautigam reported that library administrators are looking into RFID technology to see if it is feasible for KHCPL at this time. •Ms. Brautigam shared that her next Kokomo Tribune column will be on the topic of what libraries are not, and how local government entities are not as independent as people often think. The column refers to State and Federal legislation, but both Ms. Brautigam and Lisa Fipps worked to ensure that it came across as respectful of legislators.

The board meeting was adjourned at 5:09 p.m.

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Quiana Preston, Secretary

[Minutes prepared by Heather Dale.]

The Work Session will be Monday, April 29<sup>th</sup> from 4:30 to 6:00 p.m. at Main. The next regular meeting will be May 20, 4:30 p.m., at KHCPL Main.