

**AGENDA
BOARD MEETING
KOKOMO-HOWARD COUNTY PUBLIC LIBRARY
KHCPL MAIN ROOM A/B
MONDAY, JANUARY 23, 2012**

- 4:30 **Call to Order**
p.m.
- 4:30 **Audience Comments** Information
Audience Note: If you desire to speak to the board, please read and complete the public comments sheet at the sign-in table, then give it to Administrative Assistant Heather Dale prior to the board meeting.
- 4:35 **Consent Agenda** Action
A. Minutes of January Organizational Meeting
B. December Statistical Report
C. December 1-31 and January 1-11 Appropriations Reports; December Financial Report
D. January 1-11 Allowance of Claims
E. Transfers of Funds
- Board Members: Detailed information on all consent agenda items is included in the board meeting packets, unless noted otherwise. If you have any questions about any agenda items as you prepare for the meeting, please notify administrative personnel.*
- New Business**
- 4:40 "Text a Librarian" Using 319-8270 – Head of Adult & Teen Trisha Shively Information
- 4:45 Long Range Plan
A. Long Range Plan Checklist for the Year 2011 Information
B. Revised Long Range Plan for 2012-2016 Action
- 5:00 Annex Building Project
A. Update Information
B. Change Order Information
C. Appoint a Board Member to be on a Committee with Architect and Director to Approve Change Orders Action
D. Tribune Parking Lot Information/Discussion
- 5:10 Revised Fax Policy Action
- 5:15 Revised Volunteer Manual Action
- 5:20 KHCPL South Community Garden Information/Discussion
- 5:25 Other New Business
- 5:28 **Director's Comments** Information
- 5:30 **Adjournment to Board of Finance Meeting/Call to Order as Board of Finance**

5:35	Board of Finance Business – Bill Zook, Treasurer	
	A. Election of Officers	Action
	B. Interest Income Report	Information
	C. Investments Report	Information
	D. 2011 Encumbrances	Action
	E. Transfer \$199,686 GM Settlement Money from Operating Fund to Capital Projects Fund	Action
	F. User Fees for 2012	Action
	G. Approval to Borrow from LIRF and Rainy Day Funds for Operating Fund Shortfalls	Action
	H. Set Up \$49,278 Employee Medical Spending and Dependent Care Fund for 2012	Action
	I. Approve All Interest Income Being Placed in LIRF Except Elizabeth Handley Fund and Genealogy	Action
	J. Approval to Put Legal Advertisements in the <i>Kokomo Tribune</i> and <i>Kokomo Herald</i>	Action
	K. Approval to Advertise for Tax Anticipation Warrants	Action
	L. Approval to Request Advance Draw	Action
	M. Increase to Change Fund (money in cash registers and vending machines at various sites) from \$540 to \$574	Action
6:00	Adjournment of Board of Finance Meeting	